GENERAL:
To ensure that Diversified Staffing employees are protected from the hazards associated when working with/around/on scaffolding.

PROTECTIVE MECHANISMS:
- Personal Protective Equipment (PPE) - Part 18 OH&S Code
- Manufacturers Specifications
- Emergency Response Plan (ERP)

SELECTION AND USE:
- As per the job requirement
- OH&S Legislation – Part 23 Scaffolds and Temporary Work Platforms

SUPERVISOR RESPONSIBILITY:
- To facilitate and/or provide proper instruction to their workers on protection requirements
- Selection of Equipment – determine the type of scaffold required
- Ensure a travel restraint system, such as guardrails or similar barriers, that prevents a worker from traveling to the edge of a structure or to a work position from which the worker could fall is in place
- Hazard Assessment
- Work Site Inspection

WORKER RESPONSIBILITY:
- Ensure grounding on a firm and level base.
- Maintain the established minimum clearances from all power lines.
- Provide a safe access ladder.
- Ensure scaffold has a platform perimeter handrail.
- Anchor or tie a free standing scaffold according to legislation – Refer to Part 23 Scaffolds and Temporary Work platforms.
- Do not use a ladder sloped against the side of a scaffold at any time.
- A toe board is required on all platforms.
- Ensure tube and clamp modular construction is utilized. Wood construction is to be used only when absolutely necessary.
- Ensure proper safe scaffold tags are installed.
- Utilize a tag line when hoisting material.
- Minimize tools, material and debris on the platform.
- Ensure a hand line with a tool bag for tools is utilized.
- Ensure you use travel restraint system, such as guardrails or similar barriers that would prevent you traveling to the edge of a structure or to a work position from which the worker could fall is in place.

NOTE:
- All PPE must be inspected prior to use.
- All equipment must be inspected prior to use.

*The information contained within this document does not take precedence over Occupational Health and Safety legislation. All employees should be familiar with the Occupational Health and Safety Act and the Regulations.*